Name Surname

Colour Photo

Headshot. Looking at the camera.

Wear a polo shirt or similar.

Ideally with yachts in the background. No hat or sunglasses

Girls. Hair tied back.

Age: 24 (11/1/1997)

Nationality:

Phone number: +44 etc.

Email: make this a professional email address

Current location: ??

Smoker: Yes/No

Visible tattoos: Yes/No - explain where if any

Covid vaccination:Double vaccinated/Double vaccinated with booster/Not vaccinated

**Profile**

*The CV is a short introduction to you, your skills, and what you can offer the yacht – NOT what the yacht can offer you.*

*Your CV should be no more than 2 pages*

*Keep the profile brief, 4-5 sentences only. It should include what position you’re looking for, what got you into the Superyacht industry, your skills/experience that fit with the industry, and your vision of where you would like to go/what your goals are. Don’t put off potential employers by saying: “I only want to work on a charter yacht” or “I am only looking to do this during my summers” or* ***“ I want to be a Captain or Chief Stew.”***

**Qualifications**

*Bullet point your qualifications, with the most important first. If you have a qualification as a PT trainer, chef, masseuse then list the qualification. No need to list qualifications gained at school – unless they are relevant to your position onboard. Use two columns to reduce space*

* STCW 2010 (expiry date)
* ENG1 medical (expiry date)
* Proficiency in Security Awareness
* Proficiency In Designated Security Duties
* RYA Powerboat Level 2
* RYA PWC
* RYA VHF Radio
* RYA Diesel Engine Maintenance
* CIEH Food Safety Level 2
* Flying Fish Superyacht Deckhand/Stewardess course

**Yachting experience**

**Date Position yacht**

*Jan 18 – Jan 19 Deckhand Flying Fish*

*List any yachting experience on a Sailing or Motor yacht. Provide a brief description of your role onboard, listing any key skills and experience and any passages completed.*

***If you don’t have any yachting experience, then please delete this section.***

**Remember you don’t have to have had yachting experience to work on a Superyacht.**

**Work experience**

**Date Position Company**

*Jan 20 - current Operations Manager Flying Fish*

*Start with your most recent job then work* ***back*** *in time*

*Provide a brief description of your role and how you made a difference. If you worked in a bar your potential employer will know what the job entails so no need to list your duties. Employers want to see that you can think outside the box, are hard-working, with a good attitude. Give a simple outline of skills gained while in the role that are transferable and any examples where you went above your role. Keep every job description in this section to 4 – 5 lines.*

**Hobbies and interests**

***Arguably the most important section!*** *Yachts want to know what you are like, what you do in your spare time. As a crew, you will spend a lot of time together therefore if you have common interests with the crew it can help your application. Explain what you’ve done with your hobbies, don’t just list them. For example, if you enjoy windsurfing where have you done it? Have you competed? Etc.*

*Keep this factual and only include sports or interests that you have a passion for. Avoid saying that you like socialising. If you have been traveling don’t list all the places you have visited.*

**References**

Yachts and crew agents require a character reference to gain further insight into your character.

* You will require at least two references, maximum three.
* Don’t use a member of your family as a character reference.
* Make sure your references are aware that somebody may call and email them.

Set out your references in this format:

**Company:** Smith Ltd

**Name:**  John Smith

**Tel:** +44 01983

**Email:** john.smith@….

When you have finished your CV make sure you save your yachting CV as a PDF